

Roof Permit Information Guide

Current Adopted Codes:

- 2018 International Residential Code (with regional amendments)
- 2018 International Building Code (with regional amendments)

Permit Application:

- Complete Building Permit Application.
- Roofing contractor must register with the City and be listed on the permit application.

Plan Review/Permit Submittal:

1. Upload the completed Building Permit Application into MyGov.
Residential- Use Project Template: Roof Permit (R)
Commercial - Use Project Template: Roof Permit (C)
or by email at permits@roysecity.com or deliver to Deliver to Building Dept. at City Hall – 305 N. Arch St., Royse City, TX 75189.
2. No work may begin until the permit has been issued.
3. Permit fee- Residential \$50.00, Commercial \$7.00 per \$1,000.00 of value for each structure or \$75.00, whichever is greater.
4. Inspections can be requested via MyGov, by email at permits@roysecity.com or by calling 972-524-4710.

